



## B'nai Mitzvah Planner

### Three years before...

#### **Your child is registered for AND attending religious school!**

- Bar/Bat Mitzvah Date assigned.
- Attend **Long-term Planning** meeting and receive an overview of online materials.

### 12 - 18 Months before...

- Receive and fulfill obligatory Shabbat Ambassador and Kiddush serving assignments. You are required to help others, as you will be helped.

### Approximately 1 Year before...

#### **Your child is registered for AND attending religious school!**

- Attend Mechina Class on Sunday mornings with your child (9 sessions).
- BM will be assigned a Bar/Bat Mitzvah tutor at conclusion of Mechina class.
- Choose a "3 Pillars" Mitzvah Project – **Contact Cantor Steve if you need guidance on or you'd like to discuss your child's "3 Pillars" Project.**

#### **After Mechina Class is complete...**

- Begin weekly tutoring sessions, which will continue until the week of the Bar/Bat Mitzvah. Stay in contact with your child's tutor to express concerns and remain current on his or her progress.
- Begin attending Shabbat morning services with your child to become familiar with the service and help you and your child set expectations for their participation on their day.

### 6 Months Before...

#### **Your child is registered for AND attending religious school!**

- Attend **Short-term Planning Meeting** and review online materials.
- Continue communication with your child's tutor to stay current on progress, discuss goals for the day of the service, Friday evening service participation, etc.
- Arrange with Randi Simon regarding Torah readings for other family members who can and would like to read Torah at the Bar/Bat Mitzvah.
- Make sure your child is on track with the "3 Pillars" Project requirements.
- Attend Shabbat services more frequently to build familiarity
- Acquire tallit for your child (required for boys; encouraged for girls).

**Continued on the back!**



#### **4 Months Before...**

- Brenda Wasserman, Shabbat Kiddush Coordinator, in the Beth Shalom Office needs the signed contract & Base Fee paid for the Kiddush.
- Set up time for pictures with Maria Catezone in the Beth Shalom office and/or vendors.
- Stay current on your child's progress both with tutor and "3 Pillars" Project.

#### **2 - 3 Months Before...**

- Through Eli Castellano in the office, set up a meeting with Rabbi Ferratier to review various ritual topics, timetables and logistics for your simcha
- Review the BM Aliyah-Honor Sheet (You receive 3 speaking honors at the Torah, in addition to the Bar/Bat Mitzvah's Aliyah and ark opening. Participants must be Jewish and over BM age. A younger sibling may lead a prayer such as Kiddush/Motzi).
- Brenda contacts you to discuss the menu and count for Kiddush.

#### **6 - 8 Weeks Before...**

- Parents – Work on Parents' Prayer for your child. You are encouraged to write something original based on the examples, which are available on the CBS website.
- Complete your commitments for the "3 Pillars" Project and hand in any written materials to Cantor Stoehr.

#### **2 -4 Weeks Before ...**

- Turn in the Aliyah-Honor sheet.
- Provide your final Kiddush count to Brenda.

#### **1 - 2 Weeks Before ...**

- Meet with Rabbi Melman in the Sanctuary to run through the service.

#### **The week of...**

- Remain calm. Your child is well prepared and everything will run smoothly!
- Take pictures and video as previously scheduled through Maria in the office.
- Drop off kippot, head-coverings and any "3 Pillars" Project display materials.

#### **The Shabbat of ...**

- Attend and participate in Friday evening services with family
- Arrive at the synagogue by 9:00 AM Saturday morning.
- Hug and kiss your child. Tell your child you love them and that you are proud!

**Smile and enjoy the service...it all goes by so quickly. ☺**