

INSTRUCTIONS FOR USING ZOOM

Zoom is a free technology for calling and videoconferencing. You do not need a personal Zoom account to use it.

How you can use Zoom

- You can use Zoom on your computer, iPhone, Android phone, or Mac.
- You can use it on your desktop or download an app on your computer or phone.
- You can listen in by landline phone as well.

Video and Microphone

- If you have a camera on your computer you can participate by video (or turn it off).
If you want to talk you must have a microphone or call in on the phone.

Download App

- [You can download the app here](#) for your computer

On your phone:

- On your iPhone or Android - download the app from the App Store/Google Play - search for Zoom Cloud Meeting and download the app.

Once you are on the Zoom class/conference/meeting - with or without video, on your phone, tablet or computer:

- Make sure you are in a relatively quiet place. If you talk to someone else when you are unmuted, everyone can hear you.
- Consider earphones or headphones.
- Sometimes the meeting/class teacher will mute you automatically

Instructions from Zoom:

Before joining a Zoom meeting on a computer or mobile device, you can download the Zoom app from [our Download Center](#). Otherwise, you will be prompted to download and install Zoom when you click a join link.

You can also [join a test meeting](#) to familiarize yourself with Zoom.

Prerequisites

- Each meeting has a unique 9, 10, or 11-digit number called a [meeting ID](#) that will be required to join a Zoom meeting
- If you are joining via telephone, you will need the [teleconferencing number](#) provided in the invite.

For Windows or Mac:

1. Open the Zoom desktop client.
2. Join a meeting using one of these methods:

- Click **Join a Meeting** if you want to join without signing in.

zoom

Join a Meeting

Sign In

- Sign in to Zoom then click **Join**.



Join

3. Enter the [meeting ID](#) number and your display name.

- If you're signed in, change your name if you don't want your [default name](#) to appear.
- If you're not signed in, enter a display name.
You may need to enter a password here if the meeting requires one.

Join a Meeting

Meeting ID or Personal Link Name

Grant MacLaren

☐ Do not connect to audio

☐ Turn off my video

Join

Cancel

4. Select if you would like to connect audio and/or video and click **Join**.

For other ----- than windows or mac:

<https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>